

Holton Parish Council meeting was held on Monday 15th May 2023 starting at 8.00 pm after the Annual Parish Council Meeting held in Holton Village Hall Committee Room

Present:

Chairman – Brian Pridmore
Vice-chairman – Allan East
Councillor – Robert Barter
Councillor – Andy Murray
Parish Clerk - Sonja Barter

Also present: Chris Roerig, Elisabeth Dike and County/District Councillor Tim Bearder.

1. Apologies: None

2. To confirm the minutes of the meeting of the council held on Monday 17th April 2023 which had been circulated to all councillors before the meeting.

The Minutes were confirmed. Proposed by Brian Pridmore and seconded by Robert Barter. **All agreed**

OPEN FORUM

Chris Roerig and Elisabeth Dike set out their objections to the proposed development at The Aviary.

3. Declarations of Interest

Robert Barter signed the declaration of interest book as he has an interest in the Lawful Development Application P23/S1391/LDE, Garage at Home Farm House.

4. District and County Councillor Reports –

Tim Bearder was congratulated on his re-election to the District Council. Tim gave an update on the Brookes development relating to a meeting held between Brookes University, the River Learning Trust and Oxfordshire County Council regarding the access route over the school land.

5. Matters Arising from the Minutes:

none

6. Wheatley Park School Access

The keypad lock has been installed and the Holton school children have been given the code to enable them to pass through the gate at all times.

The Parish Council will pass on the SODC grant which would go towards the cost of the key pad lock when the school raises an invoice.

Next Door Holton correspondence regarding the gated access to the school. The Clerk to respond to Mick Blowfield.

7. The Definitive Map Modification Order application.

No action at this time.

8. Traffic, Road and Highway Matters

Some potholes have been repaired but still more to report on Fix my Street. Concern over cars parked by the school entrance outside the Lodge and near the zebra crossing to the Playing Fields. Posts or bollards might deter the parking. The Clerk to write to the school, rugby club and OCC Highways asking for action and suggestions of how to stop this inconsiderate and dangerous parking which endangers the school pupils and sports field users.

9. Financial Matters

a.	Accounts submitted for payment	VAT	Total inc. VAT
	Richard Taylor Orchard	43.20	259.20
	Richard Taylor Churchyard	34.00	204.00
	Richard Taylor Village	15.00	90.00
	Clerk's salary May		485.00
	BHIB Councils Insurance 2023/24		357.13
	Earth Wrights Ltd	4,122.80	24,736.80
	Earth Wrights Ltd	2,138.00	12,828.00
	OALC Essentials of Employment	6.00	36.00
	Coronation Teak Bench	112.49	674.97
	No dog signage for Orchard	3.11	18.64

Received

28/04/2023	Oxfordshire CC Grass Cutting Grant	749.65
05/05/2023	SODC Capital Grant 50% Play equipment	11,631.00

b. Bank balances after paying above amounts and monies received

Deposit £9,765.65 Current £1,590.62

c. Monthly Cash Reconciliation with Bank Statement

Andy Murray checked the cash balances with the bank statement, agreed the figures and signed the cash reconciliation.

d. HPC Cash Flow Forecast:

The total cash balance to date is £11,355.00 of which £1095.00 is the grant for the key pad lock which leaves £10,260 plus the VAT claimed back £6,846.00 = £17,106.

The final Earth Wrights invoice will be £18,986 inc. VAT which will be due for payment within 30 days of completion of the work. On submission of this final invoice and ROSPA certificate, within 10 to 20 days SODC will release the final grant for the project.

It was proposed by Allan East and seconded by Brian Pridmore that the Clerk's Report be accepted, cash balances reconciled and all accounts paid. All Agreed

10. Churchyard extension land.

Nothing to report on progress. Robert Barter to contact Richard Hunt and the Church Solicitors for an update on progress.

11. Playground Proposals

The Play Equipment is being constructed and the contractors will be starting work on site on 22nd May. Some reorientation of the scheme to be requested. Allan East and Andy Murray to liaise with the contractors.

12. Planning applications:

P23/S1407/RM. Oxford Brookes University, Waterperry Road, Holton.

Reserved Matters application for the erection of 468 dwellings.

Robert Barter and Andy Murray attended the Wheatley Open Meeting regarding the application which was held this evening prior to the Holton PC Meeting and reported the views expressed by the public.

The Brookes Liaison Meeting will be held tomorrow Tuesday and a response to the Planning Application from the two parish councils will be discussed. Afterwards a response will be put together and sent from Holton PC before the deadline of 26 May 2023.

P23/S1202/FUL. The Aviary, Holton.

Demolition of existing detached house. Erection of two new 1 and 3/4 storey four bed dwellings.

Many objections to this proposal had been forwarded to the Parish Council.

Although the applicant had addressed some of the objections to the previous applications many of the original main objections still stand. A vote was taken – 3 objections and 1 abstain. **Objection.**

P23/S1293/HH. Bethcote, Holton.

Proposed outbuilding to existing property to form gym, study and home office space.

No strong views.

P23/S1391/LDE. Home Farm House, Holton.

Construction of new garage and formation of hardstanding.

The councillors excluding Robert Barter had no information to provide other than the fact that a small area of the site boundary shown at the southern end did not appear to be correct. SODC to be advised.

13. Planning Decisions: South Oxfordshire District Council

None.

14. Parish Council Elections 4th May 2023

The vacant role on Holton Parish Council will be filled by co-option.

One person has shown an interest in joining the parish council and will be attending the Parish Meeting and the June Parish Council meeting.

15. Annual Parish Meeting 25th May 2023.

Agenda: Brookes representatives Jerry Woods and Mark Tugwell will be attending. Reports from Holton Parish Council, Holton Village Hall, Victoria Reading Room, Dr Rogers Trust, Holton Archives and District/County Councillor Tim Bearder. Check out whether a screen and projector will be required.

16. Reports

Holton Village Hall Management Meeting. The annual meeting to be held on 18th May. Coronation screened on the morning of 6 May with brunch, reasonable attendance despite the weather. Tea and scones continued the event during the afternoon.

Brookes Liaison Group – Meeting to be held tomorrow evening 16th May

Holton Orchard Committee – An Orchard Committee meeting was held in the orchard on the morning of 11th May. Minutes have been forwarded to all Parish Councillors.

17. Publications/Letters and forthcoming events.

18. Items for referral to a future meeting

The out-going Chairman Robert Barter was thanked for his six year term of service as Chairman.

19. Date of next meeting. The next Parish Council Meeting will be held on Monday 12th June 2023 starting at 7.00 pm. The meeting closed at 9.55 pm.

NOTE: MEETINGS TO START AT 7.00 PM IN THE FUTURE.